



JOB DESCRIPTION

Position Title:	Head of Strategic Engagement, Nature Positive Initiative Secretariat
Reports to:	Executive Director, Nature Positive Initiative
Supervises	Consultants
Date:	April 2024

1. Mission of the Nature Positive Initiative (NPI)

Despite decades of effort, global trends on the loss of nature remain deeply alarming. Urgent action is needed to halt and reverse nature loss in the next decade and restore natural ecosystems that underpin humanity's sustainable development.

The Nature Positive Initiative's overall goal is to foster alignment, coordinate efforts and promote synergies across a diverse partnership of organizations who will advocate, support and implement actions, alone or in partnership, towards a nature-positive outcome of halting and reversing nature loss by 2030, as codified in the Global Biodiversity Framework mission. The Nature Positive Initiative brings together all the major environmental international organizations, sustainable business platforms, sustainability standard setting agencies, research institutes, Indigenous knowledge and local government agencies in developing common definitions and aligned guidance on how to drive, assess and report on nature-positive outcomes.

2. Roles and Responsibilities

Reporting to the Executive Director, this role is responsible for strategic engagement with a wide array of actors, and includes managing the Nature Positive Forum, planning and implementing various Nature Positive events and securing Nature Positive representation in relevant fora. Duties include:

- Build and maintain networks with key actors and ensure Nature Positive representation at major relevant fora, events and conferences;
- Develop and run events at major global moments (e.g. UNFCCC and UNCBD COPs, Davos WEF, UNGA) and regular webinars on relevant Nature Positive topics, ensuring high community engagement. Work with the Secretariat and Core Nature Positive organisations to secure a range of high profile and relevant speakers, leveraging the Nature Positive Initiative Core Group of members;

- Ensure Nature Positive convening spaces at major global events (e.g. UNCBD COPs) and lead on the development and implementation of Pavilion spaces in concert with Nature Positive Initiative partners and Forum members;
- Develop and implement a strategy to expand the Nature Positive Forum, ensuring a growing and highly diverse membership (business and finance sectors, civil society actors, diverse geographies) through a clear member journey which identifies sectors and actors, recruits members and prioritizes engagement;
- Create year-round opportunities for member engagement and dialogue;
- Collaborate with the Communications team to ensure high visibility of the Forum, and ensure that all events are targeted to appropriate audiences and well communicated through relevant channels;
- Track Forum members engagement, and conduct feedback surveys to ensure that events and engagements are relevant, and are aligned to the four main objectives of the Nature Positive Initiative (maintain the integrity of the Nature Positive goal; broaden the consensus around the term Nature Positive; provide practical guidance on Nature Positive, champion the implementation of the nature-positive goal and the Global Biodiversity Framework);
- Represent the Nature Positive Initiative where appropriate, such as through engaging online with partners and collaborators;
- Undertakes other tasks as requested and agreed with the Executive Director.

3. Skills and Qualifications

- An advanced degree in a relevant field from an accredited institution;
- A minimum of 8-10 years relevant experience in conservation or sustainability in an international setting;
- Passionate and knowledgeable about nature and sustainability, with a technical understanding of nature and conservation issues;
- A successful track record in the development and implementation of strategic engagement such as through partnerships, collaborations and events;
- Outgoing and a natural networker and connector;
- Experience in data management and CRM;
- Flexibility and change orientation with ability to balance competing priorities;
- Understanding of the wider strategic context, both internally and externally;
- Able to demonstrate a range of communication and influencing styles to suit a wide range of stakeholders;
- Demonstrates leadership in suggesting ideas and persuading others to follow;
- Ability to work to tight deadlines and manage a number of conflicting and frequently changing priorities and new opportunities;
- Communication skills – interpersonal, presentation and written;
- Excellent oral and written skills in English, other languages preferable;
- Problem analysis and resolution;
- Self-confident and well rounded, with the capacity to understand multiple perspectives and cultural diversity and deal with those differences diplomatically;
- Track record of working in multicultural and multi-ethnic teams;
- Energetic, enthusiastic and collaborative.

4. Working Relationships

Internal:

- Executive Director, Executive Chair, NPI Staff

External:

- NPI Core partners;
- Nature Positive Forum members;
- potential Nature Positive Forum, including a wide diversity of non-state actors (business, finance, and civil society including conservation, humanitarian, development, faith, indigenous organizations) from diverse geographical locations.

The position is remote and salary/benefits will be determined based on the location of the successful applicant.
Please send application letter and CV to info@naturepositive.org by 12 May 2024
Only shortlisted candidates will be contacted